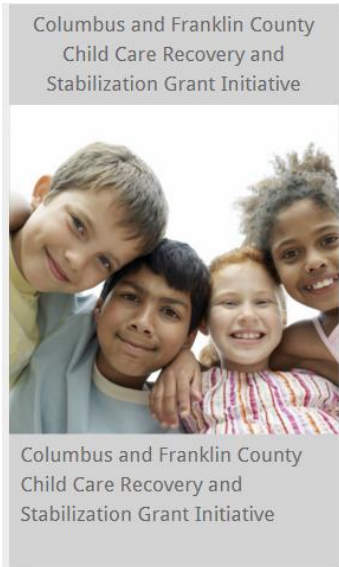# Columbus and Franklin County Child Care
Recovery and Stabilization Grant Instructions

Click on the URL below:

https://communityportal.fcdjfs.franklincountyohio.gov/

Click on **Columbus and Franklin County Child Care Recovery and Stabilization Grant Initiative**.

Click on **Register User**.

The Agency Code **CARESAct** should be auto filled in the first field. Complete all other required information and create a password.

Note: passwords must be at least eight characters long and must contain at least one uppercase or capital letter (ex. A, B), one number (ex. 1, 2) and one special character (ex. !, @, #, $).

Once you complete the required information, click **Register**.

Once you have registered you will receive an **Email Confirmation For FCDJFSPortal** asking you to confirm your account.

Click the link in the email to be redirected to the **Log in** page.

Enter your email address and the password you created and then click **Log in**.

Once you have reviewed eligibility guidelines, click on the **Submit Application Online** button to begin completing the application.